



## Community Services Committee **MINUTES**

Held Tuesday, July 11, 2006  
City Council Chambers  
4:30 p.m.

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**PRESENT:** Councillor T. Szajewski, Chair  
Councillor R. McMillan, Vice-Chair  
Councillor A. Poirier, Member  
Councillor L. Compton  
Councillor C. Wasacase  
Mayor D. Canfield  
B. Preisentanz, CAO  
J. McMillin, City Clerk  
K. Brown, Finance & Administration Manager  
C. Neil, Recreation Coordinator

### A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-2003

TAKE NOTICE THAT AS REQUIRED UNDER NOTICE BY-LAW NO. 14-2003,  
COUNCIL INTENDS TO APPROVE THE FOLLOWING AT ITS JULY 17  
MEETING:

- An increase in daily rates at the Castle of Learning & Discovery Children's Centre, effective September 1, 2006;
- An amendment to the 2006 Capital Budget to accommodate the Museum Annex Restoration Project.

### B. DECLARATION OF PECUNIARY INTEREST

There was none declared.

### C. CONFIRMATION OF MINUTES

Moved by A. Poirier, Seconded by D. Canfield & Carried:-  
THAT the Minutes of the last meeting held June 20, 2006 be confirmed as written.

### D. DEPUTATIONS:-

- Lori Nelson & Maureen Witherspoon - LOW Museum

Lori Nelson thanked the Committee for the invitation to address proposed renovations to the Museum Annex. She explained there had been discussions and planning on the Annex restoration, and in 2005 the Museum Board adopted a Strategic Plan that included the Annex as a key project from several perspectives. The Board does not foresee the Annex as being involved in the day to day operation of the Museum, but instrumental in the plan to lead the Museum into sustainable financing through leasing the property.

Ms Nelson discussed how the plan evolved to eventually move it forward for Council for approval as set out in the recommendation on today's agenda.

Ms Nelson discussed the positive financial benefits for the Museum and the City if the Annex could be restored to make it more attractive to lease.

The Board would likely require less operational funding from the City if they have the Annex leased once the capital improvements are made. It is projected that they would realize about \$12,000 additional revenues from leasing the Annex. The 'rent-ability' of the Annex has been questioned, but Ms Nelson explained they have received several expressions of interest and these people have been asked why they would choose that building? First and foremost it is because of the heritage aspect to make their business unique and stand out and also because it is adjacent to the Museum and in a park-like setting; the arts and cultural thing is also a draw to that area.

The Committee believes they will not have any problem leasing the building once they call for proposals. Ms Nelson commented that another long term financial benefit for the Museum and the City is for the preservation of the downtown area and the restored Annex will dovetail with the Downtown Revitalization Program. In summary, the Committee views the Annex restoration as a very important project.

Ms Nelson explained the Annex that was built in 1911, continues to deteriorate and the repairs are necessary. Ms Nelson was questioned why is it so important to make these renovations now and she explained they see the Annex as a revenue-generating asset which should be preserved and restored in order to lease it for this purpose. It was questioned why the Museum would not call for proposals first and then make the improvements as any lessee would likely require their own renovations. Ms Nelson explained that most of the restoration work is exterior and includes refurbishing the brick, together with a new roof, eavestrough, etc. She explained there is funding set aside for the interior work, and the plan includes working with the successful tenant once finances are approved by the City. Ms Nelson commented that the interior work is very basic and should the tenant require major interior renovations it would have to be at their expense.

Ms Nelson was thanked for her presentation.

## **E. REPORTS:-**

### **1. Museum Annex Restoration**

#### **RECOMMENDATION:**

THAT Council approve an amendment to the 2006 capital budget, authorizing funding of the Museum Annex Restoration Project in the amount of \$227,000, with funding to be provided as follows:

- \$25,000 allocated from the Museum Annex heating renovation capital project already approved for 2006;
- \$7,694 to be appropriated from the Museum Annex Reserve;

- \$35,000 to be appropriated from the interest accrued in the Museum Annex Reserve Fund; and
- \$159,306 to be appropriated from the City's Contingency Reserve; and

THAT this withdrawal from the City's Contingency Reserve be repaid through a reduction in the Lake of the Woods Museum Budget in the amount of \$14,700 commencing in July 2007 relating to expenditures anticipated for the Museum Annex building as requested in the 2006 budget; and

THAT in accordance with Notice By-Law Number 14-2003, public notice is hereby given that Council intends to amend the 2006 Budget for this purpose at its June 26<sup>th</sup> meeting; and further

THAT Council give three readings to the related by-law to amend the 2006 capital budget.

**Recommendation approved** (resolution and by-law).

JMcMillin

## 2. Amended Report - Day Care Fees

### RECOMMENDATION:

THAT Council of the City of Kenora approve the fee increase for the daily rates for the Castle of Learning & Discovery Children's Centre from \$25.00/day to \$26.00/day for the School-Age Day Camp, \$28.00/day to \$29/day for preschool children and for an increase in the toddler daily rate from \$31.00/day to \$32.00/day effective September 1, 2006; and

THAT notice is hereby given in accordance with Notice Bylaw No. 14-2003 to increase the daily rate fee for the Castle of Learning; and further

THAT Resolution #12 dated June 26, 2006 be and is hereby rescinded.

**Recommendation approved.**

JMcMillin

## 3. Women's National Team Report

### RECOMMENDATION:

THAT Council give approval to the Community Services Department to secure the opportunity to host the National Women's September Festival event with Hockey Canada to be held at the Kenora Recreation Centre from September 2-10, 2006; and further

THAT Council authorize the purchase of a self contained dehumidifier, installation costs and operating budget to a maximum for \$25,000 for the hosting of the event; and further

THAT this purchase be funded from the incremental and unbudgeted revenues accruing to the City generated through corporate funding and game revenue, resulting from the hosting of this event in 2006.

**Recommendation approved.**

JMcMillin

**OTHER BUSINESS**

It was again noted the Grand Opening of the Skate Park at the Recreation Centre will be held this Saturday, July 15.

**PENDING BUSINESS**

- **70 Park Street**
- **Vandalism at Recreation Centre**

**HOLD** – Lease & By-law  
**HOLD**

**NEXT MEETING**

- **Tuesday, August 15, 2006.**

The meeting adjourned at 5:10 p.m.